

Borough of East Rutherford

1 Everett Place East Rutherford, New Jersey 07073
201-933-3444 Fax: 201-933-6111 www.eastrutherfordnj.net

Foreclosed/Abandoned/Vacant Property Registration Form

☐ NEW

☐ UPDATE

☐ RENEWAL

Foreclosure vacant and abandoned - Registration fee of \$1,000 for each dwelling for the first year and \$1,500 for each dwelling in each subsequent year

Foreclosure occupied - Registration fee of \$500 for each dwelling the first year and each subsequent year

1. **PROPERTY INFORMATION (A SEPARATE FORM IS REQUIRED FOR EACH PROPERTY)**

Property Address: _____ Block: _____ Lot: _____

☐ **Foreclosure (Vacant)** ☐ **Foreclosure (Occupied)** ☐ **Abandoned**

Is the property currently enclosed and secured from unauthorized entry (Boarded up): Yes: _____ No: _____

Is there a sign affixed to the property indicating the name, address, and telephone number of the owner and/or owner's authorized Yes: _____ No: _____

2. **PROPERTY OWNER INFORMATION**

Name: _____

Mailing Address (No P.O. Box): _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

3. **FINANCIAL INSTITUTION/BANK/CREDITOR INFORMATION**

Name of Financial Institution/Bank: _____

Name of Contact Agent: _____

Mailing Address (No P.O. Box): _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

4. **PROPERTY MAINTENANCE INFORMATION (NEW JERSEY ADDRESSES ONLY)**

Name of Maintenance Company: _____

Name of Contact Agent: _____

Mailing Address (No P.O. Box): _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

5. **ACCEPTANCE OF SERVICE ON BEHALF OF CREDITOR (NEW JERSEY ADDRESSES ONLY)**

Name & Address of Individual located in the State of New Jersey who is authorized to accept service on behalf of creditor:

Name: _____ Address: _____

Phone Number: _____ Email: _____

I, the undersigned hereby affirm that I am duly authorized to act on behalf of all the ownership interests in the above described property; that all information is true and correct; that all information herein will be updated and submitted to the East Rutherford Borough Clerk and that failure to comply with local codes and ordinances, state sanitary codes, and all other laws applicable to this property, is subject to a summons.

Signature of Applicant: _____ Date: _____

Foreclosed Abandoned Vac Properties Form 12/6/2023